

Executive V P Toledo APICS

M D Wheatley
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All positions of the Board of Directors for the Toledo chapter of APICS are voluntary. While they are somewhat demanding at times, the association is very rewarding. No board member is expected to operate in isolation and has the full support of the board.

The Executive V P is an "in training" position working toward the next step of taking the position of President. This person is responsible for learning the general duties of all voting members of the Chapter Board of Directors and works closely with the Chapter board members. Part of the training for this position, and a key element of learning the other activities, is the completion and submission of the Passport Program.

The following is a list of duties to be performed by the holder of this position:

- Attend BOD meetings regularly. This is a voting position.
- Maintain and submit for chapter Passport.
- Work with student chapters concerning their Passport Programs.
- Work closely with and learn general activities for all other voting board members.
- Sit for President when he/she is absent.
- Attend one or more region conferences each year, as they are available.

Requirements for this position:

- Must be a member of the Toledo chapter.
- Must have one year prior APICS board experience per chapter by-laws.
- Attend at least two board meetings prior to accepting V P position.
- Have access to a PC, e-mail and fax.